

Jan-24

Woodlands Cemetery

	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	Railings along Woodland Road	Need repainting	Parks Officers to repaint	Lead encapsulating paint / Parks officer time	£?	2024-25	
2	Use of chapel	Underused	Add ability to use chapel for ceremonies or services to the website along with a charge	Website update and officer time to evaluate possible use	£0	2023-24	now offered, website to be updated
3	Notices	Signs and notices	Parks officers to remove/renew signs that are out of date. Investigate an information board such as the one at Ford Park Cemetery, highlighting prominent people from Ivybridge's past. Highlight that it is managed by Ivybridge Town Council	Design and construction of signage and installation	£2,000	2023-24	
4	Benches	Bench locations	Map possible sites for additional benches for those who wish to purchase one.	Officer time	£0	2023-24	ParishOnline mapping system now purchased, mapping exercise underway

COMPLETED

Regular/Ad-hoc activity:

November 2023: Entrance cleared of pine needles and fallen twigs. New signs on bins (Plastics only & flowers only). 1 ton salt delivered and stored in mortuary, all paths blown, dug interment. SWW contacted to replace cap to water meter. Remembrance crosses placed on war graves.

December 2023: Boundary wall weeded, levelled X2 graves, cleaned Chapel in preparation for service. Pot holes on entrance filled in with tarmac.

January 2024: Removal of weeds on stone graves and levelling of plaques & brash moved to extraction site. Removal of Ivy strangling Holly tree & stone graves Ivy removed. Cemetery entrances tidied. Hedge in new cemetery laid. Plan to complete next section of hedge next week. Lockup cleaned.

Victoria Park

	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	Play Area installation	Refurbishment and installation of new play equipment	Tender document submitted to Government portal	Budget allocated / Officer time	£70,000	Sep-23	Tree survey report received 19-01-24 and submitted to Development Management. Awaiting planning validation
2	Access at Crescent Road end	No accessible access	Consider if any improvements can be made whilst maintaining conservation requirements. Although there is one other accessible entrance, soon to be two.	Officer time for permission planning application and running work party	Some materials for path surface and wall finish	2024-25	
3	Signage	Welcome signs	Consider new signs welcoming to the park and informing people park managed by Ivybridge Town Council	Design and construction of signage and installation	£600	2023-24	

4	Benches	Potential for more benches	Map possible locations for benches to be sponsored.	Officer time	£0	2023-24	ParishOnline mapping system now purchased, mapping exercise underway
6	Perimeter	Hedging	Plant native hedging	Hedge plants / Parks Officer time	£?	2023-24	
7	Wildlife Garden	Would benefit from wildlife friendly features such as a pond and bug hotel	Install pond and bug hotel	Materials / Parks Officer time	£?	2023-24	
8	Wildlife Garden	Invasive species	Remove invasive species Monbresia	Parks Officer time	£?	2023-24	
9	Wildlife Garden	Native and pollinator plants	Plant area with native and pollinator plants	Plants / Parks Officer time	£?	2023-24	
10	Wildlife Garden	Bird Boxes	Install bird boxes on mature trees	Materials / Parks Officer time	£?	2023-24	
11	Station Road Entrance	No accessible access	Conversation with school to enquire if their playground entrances could be promoted as being used for access between Station Road and the park	School Liaison rep	£0	2023-24	
12	Chantry Wall	Needs repairing	Rebuild possibly using specialised skills, eg Devon Rural Skills Trust	Parks Officers/Skilled Contractor/ Officer time	£0	2023-24	Spoken to DRSK and he will liaise with the Parks Officers, early in the new year

COMPLETED

Regular/Ad-hoc activity:

November 2023: litter pick of rubbish over stone wall, attempt to keep under control as so much. Photos taken of stone wall, in prep of repair. Paths, benches and play areas blown. Swing seat removed as damaged.

December 2023: Station road stone wall cleared of leaves and debris by double yellow lines. Unblock drain at Sowford entrance as flooded. Leaves cleared from play area & footpaths. Contractor repaired Victorian style stree lamp. Drain rodded. Glass cleared from play area.

January 2024: Drain rodded again and roots removed.

Longtimber Woods

	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	Kings Gutter	Fallen tree has caused issues with path	Investigate long term resolution to path disruption, possibly a path around it	Contractor	£500	2023-24	Raised with DNP and will investigate a bridge over
2	Swimming pool	Signage and drainage	Consider interpretation at pool. Investigate the use of a 'pipe cracker' to resolve blockage issues.	Officer time to investigate	£?	2023-24	Sign had been taken. Replacement now in place
3	Trail	An old original trail was removed due to damage	Consider introducing a brass rubbing trail	Officer time to investigate	£?	2024-25	
4	Near Trinnamans Pool	Memorial Bench	Planting of native flowers around bench	Plants / Parks Officer time	£?	Jun-23	further investigation needed
5	General	Woodland Management Plan	Create Woodland Management Plan	Officer time to investigate / Consultancy	£?	2023-24	In discussions with DNP about possible funding and preparation of a new plan

6	River Bank / Ephemeral Wetlands (tadpole pond)	Dead Hedge	Create dead hedge along a few hundred metres of river bank and ephemeral wetlands to prevent dogs disturbing ephemeral wetland features	Parks Officer time / Volunteers	£?	2023-24	would form part of Woodland Management Plan
7	Signage	Improve signage	Consider new signage within woods to describe where footpaths lead plus more signage in the town showing Longtimber Woods	Materials/ Officer time	£?	2024-25	DNP Ranger confirmed they will look at new finger posts showing where the paths lead
8	Bridge	Reinstate project to put bridge across river	Negotiate with private landowners to purchase land on opposite side of river plus approval to promote use of their permissive footpath. Identify funding for a bridge	Councillor / Officer time	£??	2023-24	
9	BioBlitz Event					2024-25	

COMPLETED

Regular/Ad-hoc activity:

November 2023: Drain under Viaduct cleared of leaves. X2 fallen trees over river removed.

December 2023: Square gully at entrance, stones and debris removed. Long drainage system also cleared of leaves. Station road pathway cleared of leaves and mud. Swimming pool sign secured back.

January 2024: Graffiti removed from swimming pool sign and bird sign. Debris cut and cleared from under Viaduct. Another fallen tree in Kings Gutter removed.

MacAndrews Field

	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	Play Area installation	Refurbishment and installation of new play equipment	Tender document submitted to Government portal	Budget allocated / Officer time	£30,000	Sep-23	Planning application now validated. Determination date is 29.02.24
2	Trees	Bird Boxes	Install bird boxes on mature trees	Bird boxes / Officer time	£?	2023-24	
3	Benches	Potential for more benches	Consider possible locations for benches	Officer time	£0	2023-24	ParishOnline mapping system now purchased, mapping exercise underway
4	Western boundary	Trees	Consider planting more trees along the boundary	Parks Officer time / Volunteers / Officer time	£?	2023-24	

COMPLETED

Regular/Ad-hoc activity:

November 2023: Holes filled in. Litter picked.

Filham Park

	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	Benches	More benches would benefit users	Map out suitable locations for people to sponsor benches	Officer time	£0	Oct-23	ParishOnline mapping system now purchased, mapping exercise underway. New bench installed Dec 23
2	Manstow Football Pitch	Shipping Container	Paint orange container in natural colour	Officer time to liaise with Manstow FC	£0	2023-24	

COMPLETED

Regular/Ad-hoc activity:

November 2023: Fallen tree on Wadland lane removed. Gravel on Bridle path washed away by storm, shovelled back into place. Football Club container to be painted green in Spring, will chase.

December 2023 Wadland lodge - damgae to bridleway surface now repaired. Entrances cleared of debris. Security post cleaned. Trench dug into stream for storm water to drain. Grit shovelled and flattened back onto Bridle path again (washed down by heavy rains). Memorial bench installed. Car park and path around lake cleared of debris.

January 2024: Overhanging Laurel on Wadland lane removed.

Holman Way

	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	Hedging	Laurel hedge	Check Council ownership Remove laurel hedge and replant with native species (if in Council ownership)	Officer time / Parks Officer time	£?	2023-24	
2	Trees	Bird Boxes	Install bird boxes on mature trees	Bird boxes / Officer time	£?	2023-24	

Regular/Ad-hoc activity:

December 2023: Checked and litter picked. Drain on road cleared. Tree saplings cleared of weeds and repaired.

January 2024: Dangling limb removed from tree.

Orchid Avenue

	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	General improvements	Appearance/access	Remove more bramble to open up more, add sign showing public accessible and managed by Ivybridge Town Council. Consider picnic bench and second entrance in consultation with neighbours. Lay hedge along gardens in Autumn.	Officer time	£400	2023-24	

Regular/Ad-hoc activity:

December 2023: Pathway cleared of debris and hedge neatened.

Other areas or common issues

	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	All	Signage	Plastic free signage solution for temporary, medium and long term - eg closed areas, wildflower areas etc	Officer time and equipment / contractor to produce signs	£?	2023-24	
2	Barons Pyke	Bird Boxes	Install a bird box on mature beech tree to provide additional nesting for birds	Bird boxes / Parks Officer time	£?	2023-24	
3	St Peters Way	Bird Boxes	Install a bird box on mature beech tree to provide additional nesting for birds	Bird boxes / Parks Officer time	£?	2023-24	

Regular/Ad-hoc activity:

November 2023: Town Hall step repaired. Polished plaque at Town Hall and emergency exit stairs cleared of cobwebs and hoovered, Christmas lights put up on Town Hall

December 2023: Planks and bolts removed from bench on Exeter road. Debris and mud cleared on kerbs along Station road.

January 2024: Butter Park back gate removed and replaced to make secure. Fence also repaired.

Budget
Reserves
Seek external funding/request reserves controlled by Full Council